Board President Lloyd Warren called the hybrid regular meeting to order at 3:30 p.m. A quorum represented by Commissioners Lloyd Warren, Ryika Hooshangi, Mary Shustov, and Tom Harman was present. Also present were District staff Jay Krauss, Jay Regenstreif, Shelley Jurgensen, Steve Paige, Kyle Wong, Andy Tuchscherer, Uma Singh, Gary Chittim, Jackson Dove, Janet Sailer, Jim Konigsfeld, and Marissa Huntley. Rosemary Larson, District legal counsel, was also present. Commissioner Nav Otal arrived later, as these minutes indicate.

APPROVAL OF THE AGENDA

- **Motion:** Commissioner Shustov made a motion to approve the agenda as presented. Commissioner Harman seconded the motion. The motion carried unanimously.

PUBLIC COMMENTS

Mary Wictor – 408 208th Ave NE, Sammamish, WA

- Shared recent issues experienced using the District’s customer portal.
- Advised that the District will be giving a presentation to Sammamish City Council on the District’s Wastewater Comprehensive Plan tomorrow.
- Summarized the two written public comments she submitted today.

Huntley advised that two written public comments were received and transmitted to the Board.

CONSENT AGENDA

- **Approval:**
  - Position Creation: Lead Customer Service Specialist, Business Intelligence Analyst/Developer, and GIS Developer/Administrator

- **Developer Extension Agreement:**
  - 5190 – Zhu SE 48th ST Short Plat – Initial Acceptance Resolution – Parcel 1524069058

- **Vouchers:**
  - Payroll
    - DD.26327-26391
    - $205,372.95
  - Department of Retirement – Public Employees Retirement System (PERS)
    - WT.137410
    - $44,552.10
  - Health Equity – Health Savings Account
    - WT.137411
    - $1,918.24
  - ICMA – Deferred Compensation
    - WT.137412
    - $4,897.99
  - King County Finance – Payroll Taxes
    - WT.137413
    - $85,780.24
  - WA State Support Registry (Division of Child Support)
    - WT.137414
    - $276.92
  - WA State Treasurer – Deferred Compensation
    - WT.137415
    - $4,299.87
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- **Motion:** Commissioner Shustov made a motion approving the consent agenda as presented. Commissioner Hooshangi seconded the motion.  
  *The motion carried unanimously.*

**A. CUSTOMER ACCOMMODATIONS DURING INCIDENTS PRESENTATION**  
Tuchscherer and Huntley gave a presentation regarding the proposed framework for customer accommodations during incidents.

- **Motion:** Commissioner Hooshangi made a motion approving the framework for customer accommodations during incidents as presented. Commissioner Shustov seconded the motion.  
  *The motion carried unanimously.*

**B. MEDIA AND PUBLIC COMMUNICATIONS TRAINING**  
Chittim gave a media and public communications training.

Commissioner Otal joined the meeting at 4:04 p.m.

**C. LOUIS THOMPSON RD SEWER PROJECT – ULID INFORMATION & SET PUBLIC MEETING DATE**  
Regenstreif provided a presentation to discuss the Utility Local Improvement District (ULID) by resolution process for the Louis Thompson Sewer Main Project (Project). Regenstreif explained that Board input is needed on the ULID Assessment and public meeting date.

There was Board consensus on the ULID Assessment option to allow property owners to elect to include the remaining 50% Local Facility Charge (LFC) with the assessment.

There was Board consensus to schedule the Public Meeting as part of the May 8, 2023 Regular Board meeting.
ATTORNEY/MANAGER/COMMISSIONER REPORTS

General Manager

- Advised that the District’s application to Representative Kim Schrier’s office for the Fiscal Year 2024 Community Project Funding opportunity for the Louis Thompson Basin Sewer Extension Project, also referred to as the Louis Thompson Sewer Main Project was not selected.
- Shared that East King County Regional Water Association (EKCRWA) and Seattle Public Utilities sent letters to the District regarding two water right applications that the District is a party to as a member of EKCRWA. Krauss advised that he informed Laura Keough, EKCRWA Secretary/Treasurer, that the District requires 30 days to review and respond, as opposed to the April 14, 2023 deadline noted in the letter from EKCRWA. Krauss further advised that discussion will be programmed at a future Board meeting following legal counsel review.
- Introduced Uma Singh the District’s new Information Systems Manager.
- Reported Steve Paige, the District’s Finance Manager, has submitted his resignation. Krauss advised that recruitment efforts have been initiated.

Commissioners

Commissioner Harman

- Inquired if the District would be attending the Washington Association of Sewer & Water Districts’ (WASWD) upcoming meeting on the Retro Pool. Krauss advised that the District is not attending the meeting as the District is not a member of WASWD’s Retro Pool.

Commissioner Shustov

- Requested an excused absence from the April 17, 2023 and May 1, 2023 Regular Board meetings.

➤ Motion: Commissioner Hooshangi made a motion to excuse Shustov’s absences from the two Regular Board meetings as requested. Commissioner Harman seconded the motion. The motion carried unanimously.

- Reported on her attendance at a recent Metropolitan Water Pollution Abatement Advisory Committee (MWPAAC) meeting. The meeting attendees discussed MWPAAC’s letter on King County’s 2024 rate proposal. In addition, requested a letter be sent to Kamuron Gurol, Director of the Wastewater Treatment Division (WTD), to provide comments regarding the County’s 1,000 basin acre standard for regional infrastructure and its Conveyance System Improvement (CSI) Program. There was consensus for Krauss to work with Shustov to draft a letter.

Commissioner Otal

- Reported on her attendance at a recent Investment Pool Advisory Committee (IPAC) quarterly meeting.
Commissioner Warren

- Advised that he will give a presentation on PFAS at WASWD’s 2023 Spring Conference.
- Reported on his attendance at a recent Regional Water Quality Committee (RWQC) meeting.

ADJOURN

As there were no further persons to be heard or business to discuss, the meeting was adjourned at 5:39 p.m.

Mary Shustov, Secretary