

Board President Ryika Hooshangi called the regular meeting to order at 3:30 p.m. A quorum represented by Commissioners Ryika Hooshangi, Lloyd Warren, Tom Harman, and Nav OtaI was present. Also present were District staff Jay Krauss, Angel Barton, Kevin Fuhrer, Jay Regenstreif, Shelley Jurgensen, Kyle Wong, Andy Tuchscherer, Tammy Whipple, Janet Upegui, Janet Sailer, Jim Konigsfeld, Karen Terrell, and Marissa Huntley. Eric Frimodt, District legal counsel, was also present. Commissioner Mary Shustov arrived later, as these minutes indicate. Due to the COVID-19 pandemic emergency, meetings of the Board of Commissioners are currently being conducted via remote meetings.

### **APPROVAL OF THE AGENDA**

- **Motion:** Commissioner OtaI made a motion approving the agenda as presented. Commissioner Warren seconded the motion.  
**The motion carried unanimously.**

### **PUBLIC COMMENTS**

Mary Wictor – 408 208th Ave NE, Sammamish, WA

- Appreciated the District’s Groundwater Awareness Week Proclamation.
- Provided comment on upcoming City of Sammamish Council meeting agenda items related to stormwater.
- Provided comment on Active Agenda Item C.

Commissioner Shustov joined the meeting at 3:32 p.m.

### **CONSENT AGENDA**

<b><i>Approvals:</i></b>		
Agreement for Consulting Services with CDM Smith, Inc. for 2022 and 2023 Hydrogeological Services		
NE 1st and Juniper Sewer Annexation Petitions for District Property – Parcels 8843500120 and 8843500121		
<b><i>Developer Extension Agreements:</i></b>		
5089 – Prasher SE 30th Short Plat – Initial Acceptance Resolution – Parcel 1024069036		
5090 – Sammamish Fire Stations #83 Renovation – Initial Acceptance Resolution – Parcel 2825069041		
<b><i>Vouchers:</i></b>		
Maintenance Fund	135399-135468	\$259,994.75
Joint Fund	200534	\$22.98
Construction Fund	303318	\$90.00
State of WA – Excise Tax – Maintenance Fund	WT.135469	\$70,832.47
State of WA – Excise Tax – Joint Fund	WT.200535	\$353.76
State of WA – Excise Tax – Maintenance Fund	WT.135470	\$76,959.11

State of WA – Excise Tax – Joint Fund	WT.200536	\$237.19
Payroll	DD.24657-24723	\$166,220.74
Department of Retirement – Public Employees Retirement System	WT.135471	\$38,770.41
Health Equity – Health Savings Account	WT.135472	\$1,737.74
ICMA – Deferred Compensation	WT.135473	\$4,772.99
King County Finance – Payroll Taxes	WT.135474	\$64,036.75
WA State Support Registry (Division of Child Support)	WT.135475	\$276.92
WA State Treasurer – Deferred Compensation	WT.135476	\$2,877.00
<b>Total</b>		<b>\$687,182.81</b>

- **Motion:** Commissioner Shustov made a motion approving the consent agenda as presented. Commissioner Warren seconded the motion. Otal inquired about the street light expenditure and requested a future agenda item for a high-level overview about the District’s role on street lights.  
**The motion carried unanimously.**

**A. FISCAL YEAR 2020 AUDIT EXIT CONFERENCE**

June Li and Haji Adams, from the Washington State Auditor’s Office, were in attendance to report on the 2020 fiscal year accountability and financial audit. They advised there are no significant issues to report.

**B. UBAP REVIEW AND CUSTOMER ARREARAGES**

Fuhrer and Barton provided an overview presentation on participation and expenses relating to the District’s Utility Billing Assistance Program (UBAP).

The Board requested that District staff evaluate the UBAP for potential changes to the program which could improve participation and utilization of funds.

**C. CONSIDERATION OF DISTRICT APPROACH TO PFAS**

Following review and discussion of the draft document titled, District Approach to Per- and Poly-Fluoroalkyl Substances (PFAS), the Board and legal counsel are to provide any comments to District staff by Wednesday. District staff will draft a resolution to adopt the District’s Approach to PFAS for consideration by the Board at the April 18, 2022 meeting.

**D. COMPENSATION AND BENEFIT IMPLEMENTATION APPROVAL**

Jurgensen reviewed the proposed revisions to the District’s Employee Handbook to be able to implement District staff recommendations regarding compensation and benefits. Jurgensen requested direction from the Board on the vacation benefit options.

- **Motion:** Commissioner Otal made a motion authorizing Alternative 4 outlined in the proposed Employee Handbook Addendum. Commissioner Warren seconded the motion.  
**The motion carried unanimously.**

Jurgensen advised that a resolution to adopt the Employee Handbook Addendum will be brought before the Board for consideration at the April 18, 2022 meeting.

## **ATTORNEY/MANAGER/COMMISSIONER REPORTS**

### **Attorney**

- Advised that he and District staff have a meeting scheduled on April 20, 2022 with City of Issaquah staff regarding the administrative adjustment process regarding a legacy tree of significance to the Well 9 PFAS Treatment Plant design.
- Advised there still has been no amendment to Proclamation 20-28 relating to waivers of the Open Public Meetings Act (OPMA) or COVID emergency. Accordingly, the District is still required to continue with remote meetings.

### **General Manager**

- Expressed appreciation to Janet Upegui for her work coordinating Representative Schrier's media event hosted at the District today which covered the \$1.585 million secured through appropriations for the 2022 Community Project Funding for the Well 9 PFAS Treatment Plant.
- Provided an update on District staff's latest efforts to secure funding for the Well 9 PFAS Treatment Plant. Krauss advised that the District applied for the Safe Drinking Water Action Grant with the Department of Ecology, submitted 2023 federal appropriations requests on April 8, 2022 to Representative Schrier, Senator Cantwell, and Senator Murray, and is continuing to monitor for information regarding the federal infrastructure bill.

### **Commissioners**

#### ***Commissioner Harman***

- Reported on his attendance at the Washington Association of Sewer and Water Districts (WASWD) 2022 Spring Conference.
- Reported on his attendance at the Sno-King Water District Coalition (Sno-King) meeting today. Harman advised that the Sno-King lobbyist has been invited to attend the June 6, 2022 Board meeting.
- Provided comment on the Regional Water Quality Committee (RWQC) meeting he observed.

#### ***Commissioner Warren***

- Reported on his attendance at a recent RWQC meeting.
- Warren and Hooshangi provided additional comment on Representative Schrier's media event today which they, Krauss, and other District staff and commissioners had participated in.

#### ***Commissioner Shustov***

- Reported on her attendance at a recent Metropolitan Water Pollution Abatement Advisory Committee (MWPAAC) Subcommittee meeting.

*Commissioner Ota*


- Advised that she was assigned to the Growth Management Planning Council (GMPC) and the Investment Pool Advisory Committee (IPAC) through WASWD.

*Commissioner Hooshangi*

- Reported on her attendance at the WASWD 2022 Spring Conference.

**ADJOURN**

As there were no further persons to be heard or business to discuss, the meeting was adjourned at 5:35 p.m.

  
[Mary Shustov \(May 16, 2022 16:50 PDT\)](#)  
\_\_\_\_\_  
Mary Shustov, Secretary