

## **Make a valuable difference in your community. Be a Sammamish Plateau Water Commissioner!**

**Sammamish Plateau Water® is seeking qualified applicants for an appointment to fill the vacant Position #3 on the District's Board of Commissioners.**

Sammamish Plateau Water provides water and sewer services to customers in Sammamish and Issaquah, as well as parts of unincorporated King County. Our service area covers 29 square miles, with 19,400 water connections and 13,000 sewer connections serving more than 65,000 residents. Water supply comes from the combination of 12 wells and regional supply. Sewage treatment is provided by King County Metro. The District serves an educated and affluent customer base, has high customer service expectations, and consistently provides the appropriate funding to effectively serve its customers. The District has been serving its customers for more than 70 years.

### **Our Board of Commissioners**

The District is governed by an elected five-member Board of Commissioners. The Board sets policy and provides direction and guidance to District staff through a strategic planning process. They represent the District in communicating perspectives on regional partnerships and issues of importance to the District, while also addressing the concerns of customers.

### **Why Apply?**

This is an opportunity for a qualified candidate to take on a dynamic position that involves solid working relationships and interaction with regulatory agencies, ratepayers, community leaders, and industry organizations. The appointed candidate will make critical decisions that safeguard the resources and services of District customers.

### **Commissioner, Position #3**

The appointed applicant will serve until the next general election in November 2021. The appointed applicant must file for election to Commissioner Position #3 during the 2021 filing period if the appointed applicant desires to continue to serve in the position after the November 2021 election. Once the results of the November 2021 election are certified, the elected commissioner will immediately take office and serve the remainder of the Position #3 six-year term, which will expire December 31, 2021. If the appointed candidate is elected to a new six-year term at the November 2021 election, the new term would commence in January 2022 and expire on December 31, 2027.

### **Commissioner Roles**

The roles of a Commissioner include establishing policy, providing legislative authority, overseeing the General Manager, and providing direction to District staff so that the District operates safely and efficiently while being fiscally responsible in providing water and sewer services to its ratepayers.

#### **Policy roles**

- Adopt goals and objectives
- Study and review alternatives to determine best course of public policy
- Approve/amend operating and capital budgets
- Approve contracts
- Adopt resolutions

#### **Public leadership roles**

- Communicate District's vision and goals to ratepayers
- Promote governance through Regional, County, State and Federal representation
- Mediate conflicting interests while building consensus

## Expectations

We are looking for a Commissioner who has a proven history of successfully working and managing people in a collaborative manner.

This candidate should have relevant expertise and communication skills along with the ability to build and maintain good relationships with a variety of people and organizations including District employees, District ratepayers, trade associations, regulatory agencies, surrounding cities, and the media.

It is critical that the candidate have the ability to make fair and consistent decisions under difficult and demanding circumstances involving legal or financial liability and sensitive community issues. This candidate will be expected to justify those decisions and take responsibility for the consequences.

## Commissioner Meetings

The Board of Commissioners' meetings are held on the first three Mondays of each month at 3:30 p.m. at the District Office located at 1510 228th Ave SE, Sammamish, WA 98075.

## Additional Committee Appointments

Commissioners may be appointed to serve on additional District related committees, such as: Washington Association of Sewer & Water Districts (WASWD), Sno-King Water District Coalition, and/or Cascade Water Alliance.

## Eligibility Requirements

Qualified candidates must be all of the following:

- A United States citizen
- At least eighteen (18) years of age
- A registered voter residing within District boundaries.

## District Staff

Sammamish Plateau Water is a progressive utility with an excellent culture. We have 59 dedicated staff members who are passionate about the water and sewer industry, and who work in water and sewer operations; customer service and meter reading; engineering; GIS; planning, and administration, with an average tenure of 11 years. We strive to provide the best customer service to our rate payers, and each other. We lead the way in advanced technology applications and are committed to being the best-in-class utility.

## Annual Budget

The 2020 Annual Budget was adopted on December 2, 2019. The annual operating and capital expenditure budget is \$34.8 million with an expected operating and capital revenue budget of \$44.7 million.

## Compensation, Insurance & Benefits

Compensation is \$128 per meeting/day.

The maximum meeting allowance is 96 meetings per calendar year as established by State law.

The District offers a comprehensive and competitive insurance package, including health, dental, vision, and term-life benefits. Commissioners are entitled to the extent and level of benefits received by District employees. The District retirement program is through the Washington State Public Employees Retirement System.

---

## Application Process

**Please note that due to the COVID-19 pandemic, the District office is closed to the public.**

Interested candidates must apply by **4:30pm on November 23, 2020** and submit the following documentation: (1) a signed Application for Appointment to Board of Commissioners, (2) a resume, and (3) a letter of interest.

Candidates have the following options to apply: (1) mail documentation to the District office, (2) email documentation to [administration@spwater.org](mailto:administration@spwater.org) or (3) submit an electronic application, which is located at [www.spwater.org/commissioner](http://www.spwater.org/commissioner).